

THE CONSTITUTION OF THE SOUTH CAROLINA MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

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Revised & Adopted on March 16, 2013

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Article I – Name

1. The name of this association shall be the South Carolina Mathematical Association of Two-Year Colleges. It shall be initialized and referred to as SOCAMATYC.

Article II – Purpose

1. SOCAMATYC is a non-profit, educational association. Its purposes are to:
 - a. encourage the development of effective mathematics programs;
 - b. provide a state forum for the interchange of ideas;
 - c. further develop and improve the mathematics education and mathematics related experiences of students in two-year colleges;
 - d. promote the professional welfare and development of its members;
 - e. provide opportunities to study and keep informed of new trends in mathematics;
 - f. promote professional cooperation and communication between teachers and administrators for the realization of sound educational achievements;
 - g. promote support for and involvement in the American Mathematical Association of Two-Year Colleges.

Article III – Membership

1. Membership into the South Carolina Mathematical Association of Two-Year Colleges is open to:
 - a. any teacher of mathematics, either full or part time, or other person associated with two-year college mathematics education, interested in promoting the purposes of the association;
 - b. students currently enrolled, either full or part time, in a college in the State of South Carolina.

Article IV – Officers and Executive Board

1. The officers of this association shall be a President, Immediate Past President, a Vice-President, a Secretary, and a Treasurer.
2. The Executive Board of this association shall consist of the officers of the association.

Article V – Dues

1. The Executive Board, by simple majority vote, sets membership categories and dues amounts. Membership becomes valid once dues have been received and processed by the treasurer. Annual membership will follow the academic year from August 1st through July 31st.

Article VI – Meetings

1. There shall be a minimum of one regular meeting of the association each year.
2. The Executive Board shall meet or exchange correspondence a minimum of two times each year.
3. Executive Board members can be reimbursed a maximum of \$50 per academic year for travel to Executive Board meetings. This includes food, mileage, or lodging. The standard mileage rate of the state of South Carolina, in use on the meeting date, will be used to determine the reimbursement.

Article VII – Committees

1. Standing or ad hoc committees can be appointed as needed by the President, subject to the approval of a majority vote of the Executive Board. The Executive Board dissolves appointed committees by majority vote as needed.

Article VIII – Amendment Procedure

1. This Constitution and the By-Laws may be amended by a two-thirds vote of the members present and voting at any regular meeting, provided that written notice and a copy of any proposed amendment shall have been posted on the website for review by the membership prior to the meeting. Any member may propose changes to the Executive Board who then submits their recommendation for changes to the members.

Article IX – Dissolution

1. If, at any time, the Association shall cease activities that support the purposes as herein stated, any assets and property held by the Association, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to the American Mathematical Association of Two-Year Colleges, to be used exclusively for any project, or educational purposes, as determined by the Executive Board of that organization.

THE BY-LAWS OF THE SOUTH CAROLINA MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Article I – Rules of Order

1. The most current edition of Robert’s Rules of Order, Revised, shall be the authority on all questions of procedures not specifically stated in this Constitution and By-Laws.

Article II – Qualifications, Terms, and Duties of Officers and other members of the Executive Board

1. Officers of this association shall be active, non-student members of the South Carolina Mathematical Association of Two-Year Colleges.
2. Terms of Office
 - a. Election of officers will be at the Annual Spring Meeting of odd numbered years, in accordance with Article VII. Announcement of new officers will be posted online prior to June 1. All officers shall assume the duties of their elective offices on June 1.
 - b. The President, Vice-President, Secretary, and Treasurer shall serve for a period of two years. Officers are eligible for re-election. If a position is vacated, the Executive Board shall determine whether or not to fill the office for the remainder of the term.
3. Duties of Officers
 - a. The President shall preside all meetings of the Association and of the Executive Board, and shall administer the affairs of the Association. The President shall appoint all committees in a manner consistent with Article VII of the Constitution, and shall be an ex-officio member of all committees. The President shall prepare an annual report covering the activities of the Association. This report shall be filed as a part of the permanent records of the Association.
 - b. The Immediate Past President shall assist the President and the Executive Board as needed. In the event that a current President is re-elected, the outgoing Immediate Past President may continue to serve on the Executive Board, but is under no obligation to continue to serve.
 - c. The Vice-President shall serve as Membership Chairman. In the event the President is unable to represent the Association in any way, the Vice-President shall serve as the Association’s representative.
 - d. The Secretary shall keep all records and minutes of meetings of the Association and of the Executive Board and shall be responsible for preserving the annual reports of historical records of the Association. The Secretary shall correspond with, or appoint another executive board member, to communicate with the Webmaster as to any changes or updates as needed to the website.

- e. The Treasurer shall collect all dues and other income of the association. The treasurer shall pay all routine bills as provided by the annual budget and such other bills as approved by the Executive Board and the President. The Treasurer shall keep all financial records and make a financial report at each meeting. A copy of these reports shall be filed as part of the permanent records of the Association.

Article III – Executive Board

1. The members of the Executive Board are defined in Article V of the Constitution. This committee shall sit as the governing board of the South Carolina Mathematical Association of Two-Year Colleges. It shall have the power to transact the business of the Association: initiate, develop and determine the policies of the association; work out the budget; and appoint officers as provided for in the Constitution and By-Laws.

Article IV – Fiscal Year and Dues

1. The fiscal year and membership year for the Association shall be determined by the Executive Board to best coincide with the AMATYC membership renewal procedure and with the needs of SOCAMATYC.
2. Membership Dues – For SOCAMATYC for individuals – shall be determined by the membership as defined in Article V of the Constitution.

Article V – Meetings and Quorums

1. There shall be a minimum of one regular meeting each year as specified in Article VI of the Constitution. A quorum shall consist of 10% of the membership of the Association for that year.
2. The Executive Board shall meet or correspond a minimum of two times each year as specified in Article VI of the Constitution. A quorum for a meeting shall consist of a majority of the officers of the Executive Board.

Article VI – Dues as Prerequisite for Active Participation

1. Payment of membership dues is required to be eligible to vote on Association business, in Association elections, to make nominations for the officers of the Association, to serve on Association committees as a voting member, to stand for office in the Association, or in any other way to participate actively in the business of the Association.

Article VII – Nominations and Conduct of Election of Officers

1. Elections shall be held during odd-numbered years. Any active, non-student member wishing to serve on the Executive Board as an officer should attend the Annual Spring Meeting during odd numbered years. Nominations will be taken at during that meeting, and time will be given to allow for each nominee to be introduced to the membership. Any active, non-student member with current voting eligibility may nominate with that member's consent, when nominating is open.

2. Elections will be conducted in the following manner: If there are two or more candidates for a position, a private, written vote will be conducted. The candidate who gets the majority of votes will be elected. In the event of a tie, a run-off election will be held of the 2 highest vote getters. If there is only one candidate for a position, a public poll of the eligible voting members will be held with a simple 51% majority needed for election. If a majority is not reached, a re-poll shall occur immediately, or another candidate may also be nominated for the position, in that case, the voting procedure shall follow the rules expressed in this clause for a private, written vote.
3. In the event that an Executive Board position during an election year goes unfilled due to a lack of nominations, the current Acting Executive Board position holder, or the Immediate Past-President, if possible, will serve in that position on an interim basis. Nominations will then be sought across all SOCAMATYC members after the conclusion of the conference, and an election will take place via an online vote of all nominees.
4. Election results shall be posted on the website.